



Prior to filing out this application and/or submitting this application to the Planning Division. Please ensure that you have submitted a Service Request (SR) to the Planning Division. This can be done by using the SR link below.

SERVICE REQUEST

PLEASE DO NOT SKIP this step. If this step is skipped then your application will not be processed. The SR allows the Planning Division to account for your request within our system, assigns you with a SR number, which then allows your request to be assigned a planner. I repeat if you skip submitting a service request your application will not be processed until it is assigned a SR number.

If you have any questions, comments, and/or concerns regarding this please do not hesitate to contact the Planning Division at **623-930-2800**.



PLANNING
Development Services Department

Date Stamp

APPLICATION SUBMITTAL CHECKLIST for General Plan Amendment

Case Number: GP

I acknowledge that the City of Glendale requires the following items be submitted before my application can be processed. I understand that Planning will not accept my application unless all of the following items are included in the submittal package.

Required
Yes No

- 1. Completed Master Application
- 2. Service Request (SR) Number: SR
- 3. Applicant's Signature on Master Application
- 4. Project Narrative (16 copies)
- 5. Citizen Participation Plan (2 copies)
- 6. Property Owners' and Interested Parties List (including Additional Notification Information) from Citizen Participation packet (2 copies on mailing labels)
- 7. Copy of Deed/Title (including Legal Description)
- 8. Existing General Plan Map with Parcel(s) Highlighted
- 9. Major Map Amendment Minor Map Amendment
 Zoning and General Plan Concurrently

Filing Fee: \$ _____ + \$ _____ per acre - \$ _____ (team preapp) = \$ _____

*** FOLD ALL PLANS MARKED WITH AN * TO 9" X 12"**

Signature

Printed Name

Company

Date

If you have questions regarding the items on this checklist, contact your project planner.

Project Planner

Phone

Email Address

Revised: 08/12/15