



GLENDALE FIRE MARSHAL'S OFFICE

FIRE PLAN REVIEW – PYROTECHNICS - FIREWORKS - FLAME EFFECTS - CO2 APPLICATION



(623) 930-4420

EMAIL APPLICATION AND DOCUMENTATION TO: MinorMajorEvent@Glendaleaz.com

Special Event Application Reviews will NOT be processed until all information is provided

All event requests must be submitted 30 Calendar days prior to event or 300% Fee Applies refer to

[Community Develop fees](#)

Expedited Request (300% Permit fees Applies): ☐

NAME OF PERSON SUBMITTING APPLICATION

Name: _____ Phone Number: _____

Address: _____ Email: _____

DEVELOPMENT SERVICES CENTER INFORMATION REQUIRED

Property Owner: _____ Owner Number: _____

Property Owner Address: _____

EVENT INFORMATION AND POINT OF CONTACT

Dates of Event (MM/DD/YY): _____ Name of Event: _____

Address: _____ Company Responsible: _____

Type of Event: _____ Event Attendance Expected: _____

Operator Contact Name: _____ Contact Number: _____

BLDG Rep. Contact Name: _____ Contact Number: _____

Email: _____

Time Public Doors Open: _____ End Time: _____

PREFERRED INSPECTION TIME REQUEST (If Available)

Demo Request Date: _____ Demo Request Time: _____

IDENTIFIED ON PLANS WITH LEGEND OF ITEMS AND QUANTITIES

Site Plans and Floor Plans:

Fire Protection Features:

Device Type Locations and Controls:

Audience Viewing Locations:

Fuel types:

Weather/North Arrow:

Intrusion (Security):

Assistants responsibilities:

Building and Structures:

Fireworks Public Notice:

Production operations/Instructions:

Storage/holding areas include capacities:

Emergency response procedures:

Means of Egress:

Flame Effect Classification:

Fallout Area:

Emergency Vehicle Staging:

Traffic Plans:

Overhead Obstructions:

Material Safety Data Sheets (SDS):

SUBMITTED WITH DOCUMENTATION

Qualifications (AZ License required):

Flame Performance Certification:

Please ensure all items have been verified and comply with [all applicable codes](#), standards, and manufacturer's recommendations and specifications.

To prevent delays please include the following (as applicable) with your Application Submittal

Site Plans, Floor Plans, Material Safety Data Sheets, Manufacture Spec Sheets